File No. C-28/2012-MPLADS

To

1. The Commissioners,
   Corporations of Kolkata / Chennai / Delhi
2. All District Collectors / District Magistrates / Deputy Commissioners

Subject: Information through Facilitation Centre

Sir/Madam,

1. The objective of creation of facilitation centre is to computerized the data and instantaneously provide relevant information to Hon’ble MPs as and when required.

2. It should be ensured by the District Authorities that the facilitation centres readily provide all the relevant updated information to the MPs.

3. The information provided through the facilitation centres inter alia include the following:
   (i) Details of works:
      (a) recommended by the MP
      (b) pending examination
      (c) found ineligible and rejected
      (d) sanctioned
      (e) pending sanction, with reasons therefor.
   (ii) Details of works under implementation, including their physical and financial progress.
   (iii) Details of completed works, including total expenditure incurred thereon.

4. In addition, the facilitation centres should also maintain the following:
   - Guidelines of MPLADS
   - Circulars issued from time to time by Ministry of Statistics and Programme Implementation.
   - Indicative and illustrative Shelf of Projects.

5. This issues with the approval of competent authority

Yours faithfully,

(D. Saibaba)
Director (MPLADS)

Copy for information to:

1. All Hon'ble Members of Parliament (Lok Sabha / Rajya Sabha).
2. The Secretaries, Nodal Departments dealing with MPLADS (All States / UTs).
3. Rajya Sabha Committee on MPLADS, Rajya Sabha Secretariat, New Delhi.
4. Lok Sabha Committee on MPLADS, Lok Sabha Secretariat, New Delhi.
5. To all concerned in MPLADS Division.
6. NIC for uploading on the MPLADS website.