

Member of Parliament Local Area Development Scheme

Reform Circular No.7

भारत सरकार



सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय
सरदार पटेल भवन, नई दिल्ली - 110001

GOVERNMENT OF INDIA

MINISTRY OF STATISTICS & PROGRAMME IMPLEMENTATION
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08th August, 2011

Dated

No. C-42/2011-MPLADS

To

The Nodal Secretaries of States/UTs
Commissioner Municipal Corporation of Delhi/Kolkata/Chennai/Mumbai
District Collector/District Magistrates/Deputy Commissioners,
All Districts.

Sub: Modifications of MPLAD Guidelines – regarding.

Sir/Madam,

The Ministry has been receiving representations and suggestions from various stakeholders for the last few years for increasing the 'contingency' amount as well as inclusion of some other items of expenditure like hiring of person on contract basis in Nodal Districts for handling the accounts and Data Entry etc. These suggestions have been examined and based on the discussion and experience, Government has decided to increase, from 0.5% to 2%, as 'Administrative Expenses' of the annual outlay to be given to the district/states for proper implementation and monitoring of the Scheme. Accordingly, para 4.17 of the existing MPLADS Guidelines, 2005 may be amended to read as:-

*Para 4.17 – **Administrative Expenses** - The existing contingency funds of 0.5% have been increased to 2% as Administrative Expenses, of the annual entitlement of MPLAD funds. The 2% of Administrative fund shall be part of annual entitlement of Rs. 5 crore of an MP and will be distributed among the Nodal District, Implementing District(s) and the State Nodal Department and shall be applicable from the financial year 2011-12.*

2. The Administrative Expenses, constituting 2% of the MPLAD funds, shall be distributed in the following manner:

- (a) For Lok Sabha MPs, on receipt of each installment of MPLADS funds, the Nodal District Authority shall immediately divide 1% (out of the 2% earmarked for Administrative expenses) between the State /UT Nodal Department, and itself, in

the ratio 0.2 : 0.8. The remaining 1% shall be equally distributed among all Implementing Districts within the constituency of the MP, including the Nodal district as an Implementing District.

- (b) For Rajya Sabha MPs, on receipt of each installment of MPLADS funds, the Nodal District Authority shall immediately divide 1% (out of the 2% earmarked for Administrative expenses) between the State /UT Nodal Department, and itself, in the ratio 0.2 : 0.8. The remaining 1% shall be retained by the Nodal District.
- (c) In the case of nominated Members of the Lok Sabha and Rajya Sabha, the entire 2% Administrative charges will be retained by the Nodal District.

3. The Administrative Expenses shall be utilized in the following manner :

(a) By the States/UTs Nodal Department, for executing the following activities,

- i) Third party inspection/physical audit and quality checks, and
- ii) Monitoring of works at state level.

(b) By the Nodal District, for executing the following activities,

- i) Hiring of services/consultants for handling Accounts, Data Entry, uploading of data on website, etc.
- ii) Creating awareness among public about the Scheme and dissemination of information of ongoing and completed works,
- iii) Purchase of stationary,
- iv) Office equipment including computer hardware/software for MPLADS planning/monitoring (excluding laptop),
- v) Telephone/fax charges, postal charges,
- vi) Expenses incurred (a) to make MPLADS Works Monitoring Software and other MPLADS portal(s) operational, (b) to get the audit of the accounts done and obtain audit certificate, and
- vii) Out sourcing of technical estimates (if found necessary) in specialized cases.

(c) By the Implementing Districts for executing the following activities,

- i) Creating awareness among public about the Scheme and dissemination of information of ongoing and completed works,
- ii) Purchase of stationary,
- iii) Office equipment including computer hardware/software for MPLADS planning/monitoring (excluding laptop),

- iv) Telephone/fax charges, postal charges,
- v) Hiring of services/consultants, for maintenance of accounts and monitoring of works, and
- vi) Out sourcing of technical estimates (if found necessary) in specialized cases.

4. A separate bank account and office cash book for such expenditure incurred during a year under MPLAD Scheme, shall be maintained by the Nodal Department at State level, as also by Nodal District and by the implementing district.

5. This issues with the approval of Hon'ble Minister of S&PI.

Yours faithfully,



(Pañkaj Jain)

Additional Secretary

Tel. 23344551

Copy for information to:

1. All Hon'ble Members of Parliament (Lok Sabha/Rajya Sabha).
2. Rajya Sabha Committee on MPLADS, Rajya Sabha Secretariat, New Delhi.
3. Lok Sabha Committee on MPLADS, Lok Sabha Secretariat, New Delhi.
4. To all concerned in MPLADS Division.
5. NIC for uploading on the MPLADS Website.