To

(1) The Commissioners,
Corporations of Kolkata / Chennai / Delhi
(2) All District Collectors/District Magistrates/ Deputy Commissioners

Subject: Strict compliance of the timelines for sanction of works conveying intimation of rejection/sanction to the Hon’ble MPs and timely execution of works.

Sir/Madam,

1. MPLAD Scheme is implemented by the District Authorities as per State Government’s administrative, technical and financial rules and the Guidelines on MPLADS.

2. Instances have come to notice of the Ministry where due care has not been taken for timely sanction and execution of MPLADS works as per rules. There have also been instances of irregularities and malfeasance in implementation. Timelines for sanction, execution of works have been laid down in the Guidelines on MPLADS. District Authorities are requested to strictly adhere to the prescribed guidelines.

3. Para 3.12 of the Guidelines on MPLADS provides as follows:

“All recommended eligible works should be sanctioned within 75 days from the date of receipt of the recommendation, after completing all formalities. The District Authority shall, however, inform MPs regarding rejection, if any, within 45 days from the date of receipt of recommendations, with reasons thereof.”
4. The time limit for completion of works has been laid down in para 3.13 of the Guidelines on MPLADS as given below:

"The sanction letter/order shall stipulate a time limit for completion of the work to the Implementation Agency. The time limit for completion of the works should generally not exceed one year. In exceptional cases, where the implementation time exceeds one year, specific reasons for the same shall be incorporated in the sanction letter/order. The sanction letter/order shall also include a clause for suitable action against the Implementation Agency in the event of their failure to complete the work within the stipulated time as per the State Government Procedure. A copy of the sanction letter/order shall be sent to the MP concerned."

5. To obviate irregularities effective supervision of the execution of the works is required at the District and State level. Para 6.4 (i) & (vi) provides that:

(i) The District Authority would be responsible for overall coordination and supervision of the works under the scheme at the district level, and inspect at least 10% of the works under implementation every year. The District Authority should involve the MPs in the inspections of projects to the extent feasible.

(vi) The District Authority shall review every month and in any case at least once in every quarter MPLADS works implementation with the Implementing Agencies. The District Authority shall invite the MPs concerned to such review meetings, and send a report of such a review meetings to Ministry of Statistics and Programme Implementation.

Para 6.3 (i) provides the following role of Nodal Department of the State/UT Government in effective implementation of the Scheme:

"The Nodal Department will be responsible for coordination with the Ministry and proper and effective supervision of the MPLADS implementation in the State. The State Government will assign coordination and monitoring of MPLADS work to a department/dedicated cell under a senior officer who is hierarchically senior in rank to the district authorities described earlier in the guidelines. To this effect a committee under the Chairmanship of the Chief Secretary/Development Commissioner/Additional Chief Secretary should review MPLADS implementation progress with the District Authorities and MPs at least once in a year. The Nodal Department Secretary and other Administrative Department Secretaries should also participate in such meetings. State/UT Government
should furnish the minutes of the State/District Monitoring Committee meetings to the Ministry of Statistics and Programme Implementation.”

6. The instructions in the Guidelines may be followed scrupulously by the District Authorities/State/UT Governments for avoiding irregularities and delays in implementation of the MPLAD Scheme.

7. This issues with the approval of the Competent Authority.

Yours faithfully,

(Tapan Mitra)
Director (MPLADS)

Copy to:

1. All Hon’ble Members of Parliament (Lok Sabha/Rajya Sabha)
2. The Secretaries, Nodal Departments dealing with MPLADS (All States/UTs)
3. Rajya Sabha Committee on MPLADS, Rajya Sabha Sectt., New Delhi
4. Lok Sabha Committee on MPLADS, Lok Sabha Sectt., New Delhi
5. To all concerned in MPLADS Division
6. NIC for uploading on the MPLADS website