# सांसद स्थानीय विकास योजना Members of Parliament Local Area Development Scheme



#### भारत सरकार

सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय ईस्ट ब्लॉक 6, लेवल 6, आर.के. पुरम, नई दिल्ली-110066 GOVERNMENT OF INDIA Ministry of Statistics & Programme Implementation

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#### CIRCULAR

### Subject: Utilization of Administrative Expenses under MPLADS

In a meeting with Hon'ble Members of Rajya Sabha held on 27.03.2018, Hon'ble MOS for Statistics and Programme Implementation reiterated that provision of 2% of annual entitlements of MPLADS funds are to be used as Administrative expenses. He informed that this fund is to be used by District Authorities (DAs) and can also be used to hire manpower to facilitate and assist the working of MPLADS.

- 2. The para 4.17 of the guideline on MPLADS clearly stipulates the distribution mechanism and way of utilization for administrative expenses. As a Nodal District, it can be used for executing the following activities:
  - i) Hiring of services/consultants for handling Accounts, Data Entry, uploading of data on website, etc;
  - ii) Creating awareness among public about the Scheme and dissemination of information of ongoing and completed works;
  - iii) Purchase of stationery;
  - iv) Office equipment including computer, hardware/software for MPLADS planning/ monitoring (excluding laptop);
  - v) Telephone/fax/postal charges;
  - vi) Expenses incurred (a) to make MPLADS Works Monitoring Software and other MPLADS portal(s) operational, (b) to get the audit of the accounts done and obtain audit certificate, and
  - vii) Outsourcing of technical estimates (if found necessary) in specialized cases.

3. In view of this all Nodal Districts are requested to utilize the funds in accordance with the provisions listed above and optimally make use of the fund for facilitating the work of MPLADS.

(Prasoon Verma)
Deputy Director (MPLADS)
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To,

- 1. All Nodal District Authorities
- 2. All State Nodal Authorities

## Copy for information to:

All Hon'ble Members of Rajya Sabha & Lok Sabha.